

M I N U T E S

ADMINISTRATIVE WORKSHOP  
SOUTH PASADENA, FLORIDA

TUESDAY, FEBRUARY 6, 2024  
COMMISSION CHAMBERS - 9:06 A.M.

Mayor Penny called the meeting to order at 9:06 A.M. immediately following the Agenda Meeting and dispensed with opening formalities.

ROLL CALL: COMMISSIONERS GAIL NEIDINGER, BEN THOMAS, LYNDIA THOMPSON, VICE MAYOR THOMAS REID AND MAYOR ARTHUR PENNY. ALSO PRESENT: CITY CLERK CARLEY LEWIS, CITY ATTORNEY JULIA MANDELL, FINANCE DIRECTOR JAMES GRAHAM, PUBLIC WORKS DIRECTOR SHAWN SHIMKO, COMMUNITY IMPROVEMENT DIRECTOR TERESA SULLIVAN, PERMIT TECHNICIAN/ADMINISTRATIVE ASSISTANT FAITH BECKETT, AND DEPUTY CITY CLERK MARY JO BOWMAN.

The topics scheduled for discussion were Recognition of Hurricane Idalia Emergency Operations Center (EOC) Volunteers from Pasadena Community Church, Request from Representative Linda Chaney Re: BRT Lanes, Amendment to Traffic Signal Maintenance & Compensation Agreement with FDOT, Commissioner John Morroni Law Enforcement and First Responder Appreciation Dinner, and Spring Events Update.

The first topic for discussion was Recognition of Hurricane Idalia Emergency Operations Center (EOC) Volunteers from Pasadena Community Church (PCC).

City Clerk Lewis spoke regarding the City's emergency operations center (EOC) held at Pasadena Community Church. She stated that staff from South Pasadena, St. Pete Beach, and Treasure Island reported to the EOC in response to Hurricane Idalia. She said that volunteers from Pasadena Community Church worked alongside municipal staff and provided vital support. She thanked them for their hard work and dedication to the community.

At this time the City Commission presented the volunteers with a plaque in appreciation for their support during Hurricane Idalia.

The next topic for discussion was Request from Representative Linda Chaney RE: BRT Lanes.

Vice Mayor Reid reported that Representative Linda Chaney spoke with him at a recent event and asked if the City would pass a resolution in support of restoring full access to the lanes that

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were designed as BAT lanes for the BRT. He said that the City did not support the establishment of the BAT lanes when they were put in. He stated that he feels the BAT lanes create safety issues and noted that he does not know how much it would cost to have a traffic study conducted.

Discussion ensued regarding local traffic and lane configurations.

Mayor Penny suggested speaking with residents and local businesses to see how the lane configuration has impacted them.

City Attorney Mandell recommended that the procurement process be followed by getting a quote for the necessary traffic study.

The consensus of the Commission was to pursue a quote and scope of work for a traffic study and information regarding local traffic enforcement.

The next topic for discussion was Amendment to Traffic Signal Maintenance & Compensation Agreement with FDOT.

City Clerk Lewis stated that the State contracts with the City for maintenance of traffic signals. She further stated that an amendment needs to be executed by the City and the State is requesting confirmation that the Mayor has the authority to sign the amendment. She requested Commission approval for Mayor Penny to execute the amendment.

City Attorney Mandell clarified that the Commission is not taking formal action today to grant Mayor Penny approval to sign the amendment. She stated that she interprets the City Charter as granting approval for Mayor Penny to execute the amendment and the Commission is being asked to confirm her interpretation.

The consensus of the Commission was in agreement with City Attorney Mandell's interpretation that Mayor Penny can execute the amendment.

The next topic for discussion was Commissioner John Morroni Law Enforcement and First Responder Appreciation Dinner.

City Clerk Lewis spoke regarding the John Morroni Law Enforcement and Fire Responder Appreciation Dinner. She stated that the event is scheduled for March 23, 2024. She explained that in recent years, the City has donated \$750 toward the event but has not purchased a table. She noted that there is now the

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option to obtain a membership to the corresponding foundation at a cost of \$100.

Discussion ensued regarding the dinner.

The consensus of the Commission was to give a \$750.00 donation and to obtain an annual membership for \$100.00.

The last topic for discussion was Spring Events Update.

Public Works Director Shimko spoke regarding food vendors for the Block Party. He reported that the City will not be providing free hot dogs this year as it has been difficult to book food trucks when free food is given out.

Discussion ensued regarding Block Party vendors.

City Clerk Lewis spoke regarding Artspring. She stated that the setup schedule will differ from normal years because Pinellas County will be using Hibiscus Hall as a polling place for the election on March 19<sup>th</sup>.

City Attorney Mandell spoke regarding potential litigation matters. She reported that a recently filed writ of certiorari has been withdrawn. She stated that a request for relief was filed relating the Causeway Village dock project. She said that that City is obligated to participate and the process is outlined by state statutes. She noted that a hearing has been scheduled for February 29, 2024. She discouraged the Commission from discussing potential litigation matters.

Finance Director Graham informed the Commission that he will be bringing a budget amendment forward to address costs that need to be adjusted or rolled over from the prior fiscal year. He spoke regarding items that need to be addressed including the fire station project, the EOC generator, the proposed installation of security cameras, the purchase of bunker gear, auto repairs, and uniforms.

There being no further discussion, the meeting was adjourned at 9:56 A.M.

A handwritten signature in cursive script that reads "Arthur Penny". The signature is written in black ink and is positioned above a horizontal line.

Arthur Penny, Mayor

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ATTEST:

*Carley Lewis*

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Carley Lewis, City Clerk  
02-06.24a

**DIGITALLY SIGNED COPY.  
TO VIEW ORIGINAL SIGNED MINUTES,  
PLEASE CONTACT THE CITY CLERK'S OFFICE.**